



Homalco First Nation Marine Planning and Stewardship Coordinator

Term 12 Month Contract, Full-time

About Homalco- Strong, Generous, Resilient

We are Xwémalhkwa, or Homalco. The name Xwémalhkwa translates to people of turbulent waters; so the marine environment and its nature has defined the Homalco people since time immemorial.

Job Summary

We are seeking a Marine Planning and Stewardship Coordinator. Reporting to the Director of Lands and Governance of Homalco Nation, the Marine Stewardship Coordinator is a new role that is vital to the development and maintenance of Homalco's marine management plan. The Coordinator will work closely with the Referrals team, Chief & Council, The Guardians, and external proponents to ensure all marine activities taking place within territory are consistent with the values of our nation.

Beginning from the hiring date, this position is funded until March 31, 2025, with possibility of extension.

Duties

- Develop a Homalco Marine Management Plan, based on directives from leadership and planning guidelines that have been developed in the past (such as the Johnstone Bute Coastal Plan);
- Align objectives from the Marine Management Plan with Homalco's Integrated Resource Management Plan and Guardians' Strategic Annual Plan to ensure consistency for proposed marine initiatives, research and monitoring;
- Attend consultation meetings and advise HFN leaders on responses to Marine Protected Area Plans;
- Within the Lands Department, support the Rights & Title file and the Referrals Program where required by engaging in the necessary research and planning, as per your scope and expertise;
- Coordinate the stewardship objectives of the Marine Management Plan with the responses and requirements of the Referrals Program;
- Work with our current partners from the Hakai Institute, local stewardship groups and companies operating in our territory, and develop new partnerships, to align projects and commercial marine activities with the Marine Management Plan.

Knowledge & Abilities:

Seeking a candidate who has:

- Experience in marine planning, stewardship and implementation;
- Previous experience working with Indigenous governing bodies or organizations;
- Experience in managing projects on time and on budget;

- Strong computer skills, including experience with Microsoft Office, Adobe Acrobat, and ArcPro software;
- Strong organizational and analytical skills, including scheduling, time management and stakeholder management.

The candidate should:

- Exhibit strong verbal and written communication skills, decision making abilities and attention to detail;
- Present themselves in a professional manner in all interactions with staff, community members and external stakeholders;
- Exhibit strong leadership and initiative skills;
- Be willing to engage in field work where necessary;
- Be willing to work as needed from the Band Office in Campbell River- local candidates preferred;
- Complete a successful criminal record check.

Education, Experience & Licenses

- Bachelor's degree with major study in marine policy or science, marine conservation biology, natural resource or land use planning, or closely related field,
- Preference to candidates with Masters degree in fields listed above,
- Minimum of 3 years experience in a related field,
- A valid Class 5 Driver's License,
- Applicants with SVOP / Boat operator's certificate and sea time are preferred.

Compensation

- Salary commensurate with experience, ranging from \$75,000 - \$95,000 / year, based on a 35 hr work week,
- Paid time off for holidays, in addition to paid time off up to regular annual allotment,
- Comprehensive benefits package, including dental, vision and extended health care.

Applicants of Homalco and/or Indigenous ancestry are encouraged to apply.

Apply by sending your cover letter and resume to Homalco First Nation Lands Director Alison Trenholm alison.trenholm@homalco.com, quoting Marine Stewardship Coordinator in the subject line. This position will remain open until a successful candidate has been hired.

Only short-listed candidate will be contacted.